

**STATE OF LOUISIANA  
DEPARTMENT OF CIVIL SERVICE  
BATON ROUGE, LA.**

May 1, 2007

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**STATE PERSONNEL MANUAL  
TRANSMITTAL SHEET  
NO. 435**

**To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS**

**Subject:** Changes to the Pay Plan

**Issue Date:** May 1, 2007

Attached are the changes to the Job Specification Index (Pay Plan) and Mandatory Supervisory Group changes made since Transmittal Sheet 427. Changes are effective April 26, 2007. If there are any questions concerning the subject matter of this Transmittal Sheet, please contact Marianne Covington at (225) 342-8083.

Sincerely,

s/Anne S. Soileau  
Director

## NEW JOBS ADDED TO THE PAY PLAN

JOB CODE	JOB TITLE	PAY SCHED	PAY LEVEL	MIN SAL	MAX SAL
171090	ATC FINANCIAL INVESTIGATOR 1	P	111	\$ 27,560	\$ 58,240
171100	ATC FINANCIAL INVESTIGATOR 2	P	112	\$ 29,494	\$ 62,317
171060	CORRECTIONS ARDC SPECIALIST 3	S	412	\$ 25,854	\$ 52,957
171080	CORRECTIONS CLASSIFICATION OFFICER 3	S	411	\$ 24,170	\$ 49,483
171070	CORRECTIONS RECORDS ANALYST 3	S	411	\$ 24,170	\$ 49,483

## JOB TITLE CHANGES

JOB CODE	JOB TITLE
153760	FROM: CORRECTIONS RECORDS SYSTEM ANALYST TO: CORRECTIONS RECORDS ANALYST 2
153750	FROM: CORRECTIONS RECORDS SYSTEM ANALYST TRAINEE TO: CORRECTIONS RECORDS ANALYST 1
153740	FROM: CORRECTIONS RECORDS SYSTEM MANAGER 1 TO: CORRECTIONS RECORDS MANAGER 1
153790	FROM: CORRECTIONS RECORDS SYSTEM MANAGER 2 TO: CORRECTIONS RECORDS MANAGER 2
158490	FROM: CORRECTIONS RECORDS SYSTEM MANAGER 3 TO: CORRECTIONS RECORDS MANAGER 3

## JOB PAY GRADE CHANGES

JOB CODE	JOB TITLE	FROM SCHED	FROM LEVEL	TO SCHED	TO LEVEL
121610	CORRECTIONS CLASSIFICATION OFFICER 1	S	408	S	409

## JOBS ABOLISHED FROM THE PAY PLAN

JOB CODE	JOB TITLE
160160	BUSINESS DEVELOPMENT MANAGER
121990	CLERK 2
155170	ECONOMIC DEVELOPMENT INVESTMENT LOAN OFFICER
160830	ECONOMIC DEVELOPMENT SMALL BUSINESS ADVISOR
160140	ECONOMIC DEVELOPMENT SPECIALIST
102000	EXECUTIVE SECRETARY
150440	EXECUTIVE SERVICES ASSISTANT
160890	FOOD SERVICE WORKER SUPERVISOR 1
160850	FOOD SERVICE WORKER SUPERVISOR 3

110410	FOOD SERVICE WORKER 1
106050	HOUSING ASSISTANCE PROGRAM MANAGER 4
106060	HOUSING ASSISTANCE PROGRAM MANAGER 5
106150	HOUSING AUTHORITY COMMUNITY SERVICES COORDINATOR
106220	HOUSING AUTHORITY PROJECT MANAGER 2
106240	HOUSING AUTHORITY PROJECT MANAGER 4
154040	OFFICE MANAGER 2
154080	OFFICE SUPERVISOR
155650	PARK RANGER--INTERPRETIVE
130960	POLICE LIEUTENANT--HEALTH CARE
158250	POLICE OFFICER 2--HEALTH CARE
133280	POLICE OFFICER 2--STATE MUSEUM
160400	POLICE OFFICER--POST CERTIFIED
155280	PRISON ENTERPRISES ASSISTANT SUPERVISOR 1
155310	PRISON ENTERPRISES SUPERVISOR 1
122560	REVENUE ACCOUNTS AUDITOR 1
122570	REVENUE ACCOUNTS AUDITOR 2
164040	REVENUE ACCOUNTS AUDITOR 3
122990	REVENUE AGENT 1
123000	REVENUE AGENT 2
167440	REVENUE AGENT 3
143450	REVENUE ANALYST ASSISTANT SUPERVISOR
143460	REVENUE ANALYST SUPERVISOR
122580	REVENUE ANALYST 1
122590	REVENUE ANALYST 2
122630	REVENUE AUDIT SUPERVISOR
143590	REVENUE AUTOMATED SYSTEMS INTERNAL AUDITOR 1
143600	REVENUE AUTOMATED SYSTEMS INTERNAL AUDITOR 2
136550	REVENUE COLLECTION MANAGER 1
136560	REVENUE COLLECTION MANAGER 2
122670	REVENUE CORPORATE SUPERVISOR
123160	REVENUE SPECIAL AGENT 2
135980	REVENUE TAX DIRECTOR 1
140760	REVENUE TAX DIRECTOR 2
102160	STOCK CLERK 1
102110	STOCK CLERK 2
122790	TAX COLLECTION ANALYST 1
163990	TAX COLLECTION ANALYST 2
122870	TAXPAYER REPRESENTATIVE
149900	TAXPAYER REPRESENTATIVE SUPERVISOR
103880	TELEPHONE SYSTEM OPERATOR 1
103860	TELEPHONE SYSTEM OPERATOR 2
104930	VETERANS ASSISTANCE COUNSELOR SUPERVISOR 1
104940	VETERANS ASSISTANCE COUNSELOR SUPERVISOR 2
133830	WILDLIFE ENFORCEMENT AGENT--BOAT
133660	WILDLIFE ENFORCEMENT LIEUTENANT--BOAT
158030	WILDLIFE ENFORCEMENT SENIOR AGENT--BOAT
133710	WILDLIFE ENFORCEMENT SERGEANT--BOAT
144750	WORD PROCESSOR OPERATOR SPECIALIST

### MISCELLANEOUS CHANGES

JOB CODE	JOB TITLE	FROM OCC GROUP	TO OCC GROUP	FROM EEO CAT	TO EEO CAT
170530	FACILITY PLANNING AND CONTROL MANAGER--DCL	B1	G2	PR	PR
169570	POLICE CAPTAIN	F5	F5	PS	OA
169580	POLICE CAPTAIN--A	F5	F5	PS	OA
169590	POLICE CHIEF	F5	F5	PS	OA
169600	POLICE CHIEF--A	F5	F5	PS	OA
169630	POLICE MAJOR	F5	F5	PS	OA
169640	POLICE MAJOR--A	F5	F5	PS	OA
170030	REVENUE TAX ANALYST 1	B1	A1	PA	PA
170040	REVENUE TAX ANALYST 2	B1	A1	PA	PA
170050	REVENUE TAX ANALYST 3	B1	A1	PA	PA

### Mandatory Supervisory Group Changes

JOB CODE	JOB TITLE	FROM SUPV GROUP	TO SUPV GROUP
144160	CORRECTIONS CLASSIFICATION MANAGER 1	1	2
144170	CORRECTIONS CLASSIFICATION MANAGER 2	1	2
144520	CORRECTIONS CLASSIFICATION MANAGER 3	1	2
153740	CORRECTIONS RECORDS SYSTEM MANAGER 1	1	2
153790	CORRECTIONS RECORDS SYSTEM MANAGER 2	1	2